E-Dx1

Reasoning Web
Summer School Board and Charter

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Abstract

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Chapter 1 describes the purpose of the Summer School board and the Reasoning Web charter and the decision process that defined them.

Chapter 2 consists of the Reasoning Web charter.

Keyword List

semantic web, reasoning, education and training, summer school

Reasoning Web
Summer School Board and Charter

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Chapter 1

Background

The Summer School Reasoning Web 2007 required its first preparations early in the year 2006, at about halftime of the REWERSE project. On the other hand, Reasoning Web 2007 will be the last Summer School during the life time of REWERSE. Already the next one, in the summer of 2008, will be held after the end of the REWERSE project.

Therefore actions were taken to ensure the durability of the Summer Schools beyond the end of REWERSE, when they can no longer be organised by the project.

1.1 Purpose of the Summer School Board

The *Summer School board* was founded as a kind of carrier organisation that takes care of continuity between the annual instances of the Summer School. Its main task is to appoint a programme committee chair and local organiser for each year and to supervise that the annual preparations remain on schedule according to a calendar.

The initial Summer School board largely coincides with the REWERSE executive committee. The precise list of initial members is specified in the Reasoning Web charter (see Chapter 2).

1.2 Purpose of the Reasoning Web Charter

The *Reasoning Web charter* specifies how the Summer School board is initially composed, how it renews itself, and how it operates.

Moreover, the Reasoning Web charter defines responsibilities and deadlines for the Summer School board and for the people appointed by the Summer School board in order to organise an annual instance of the Summer School.

1.3 Decision Process establishing the Summer School Board

The Reasoning Web charter was drafted and discussed by the REWERSE executive committee in January and February 2006. The final draft, which included the suggested list of initial members, was then proposed to the REWERSE steering committee, who accepted the charter as cited in Chapter 2 in mid February 2006, thus establishing the Summer School board.

1.4   First Decisions by the Summer School Board

When the Summer School board had been established, it elected among its members, in compliance with the Reasoning Web charter (Section § 2.1), a chairperson and deputy chairperson.

Norbert Eisinger was elected as chairman, Jan Małuszyński as deputy chairman of the Summer School board.

Chapter 2

The Reasoning Web Charter

§ 1   Focus

Reasoning Web is a series of Summer Schools devoted to "Reasoning on the Web" emphasising rule-based approaches and languages as investigated especially in REWERSE and the W3C Rule Interchange Format Working Group. Both, principles and applications are addressed by the Summer School.

§ 2   Organisation

§ 2.1   Summer School Board

The Summer School is run by a Summer School board, initially consisting of the coordinator and deputy coordinator of the REWERSE workpackage "Education and Training (ET)" plus members of the REWERSE executive committee as listed below:

François Bry	(REWERSE executive committee)
Norbert Eisinger	(REWERSE ET deputy coordinator)
Nicola Henze	(REWERSE executive committee)
Jan Małuszyński	(REWERSE ET coordinator)
Massimo Marchiori	(REWERSE executive committee)
Hans Jürgen Ohlbach	(REWERSE executive committee)
Michael Schroeder	(REWERSE executive committee)
Uta Schwertel	(REWERSE executive committee)
Gerd Wagner	(REWERSE executive committee)

Changes in the composition of the Summer School board are to be proposed by at least 2 members and accepted by a simple majority vote of the current Summer School board. The same applies to changes in this charter.

Every 2 years the membership of the 50% longest-serving members of the Summer School board ends. In order to start the rotation after the first 2 years, the 50% whose membership ends are determined by the board itself or, in case such an agreement is not possible, by some random process. Former board members may again become board members if the remaining board so decides by the same procedure as for other changes to the Summer School board.

The Summer School board elects among its members a chairperson and deputy chairperson, who initiate telephone conferences, meetings, votes etc. of the Summer School board in due time (see Section § 4).

The Summer School board appoints for each year's instance of the Summer School

- a programme committee chairperson
- a local organisation chairperson

Any decisions affecting the "corporate identity" of Reasoning Web, such as the name of the Summer School, logo, focus, web site style, are made by the Summer School board and not by the programme committee or local organisation chairperson.

§ 2.2 Programme Committee

The programme committee chairperson invites, after approval by the Summer School board, a programme committee of at most 6 persons. Approval by the Summer School board takes into account the general focus of Reasoning Web described in Section 1. The Summer School board is committed to ensure the programme committee's scientific independence.

The programme committee is limited in size in order to facilitate its smooth working. The number of members may be slightly higher if this is needed and well motivated.

The programme committee is responsible for

- defining the specific focus of the instance of the Summer School
- contacting potential lecturers and selecting lectures and lecturers
- selecting and editing lecture notes
- designing and distributing calls for participation
- selecting the Summer School participants

in due time (see Section § 4).

A main concern of the programme committee is the quality of both, the lectures and the lecture notes. A lecture without notes published in Summer School lecture notes is undesirable, but possible if conducive to high quality standards.

§ 2.3 Local Organisation

The local organisation chairperson is responsible for

- choosing the location
- all practical aspects of holding the Summer School: lecture rooms, time table, social events, selecting and recommending hotels, registration procedure, etc.
- budget proposal, especially for avoiding losses
- producing web pages
- producing and distributing additional advertising material, such as a poster

It is a policy of the Reasoning Web Summer School to keep programme committee and local organisation independent from each other. Especially, the local organisation chairperson is expected not to contribute to the choice of the programme committee chairperson and/or members, not to be a member of the programme committee and not to contribute to defining the programme.

§ 3   Finances

Each year's instance of the Summer School should fully cover the expenses of holding the Summer School in that year. The budget plan should be calculated with a small safety margin to avoid any deficit.

The budget plan is to be proposed by the local organisation chairperson and approved by the Summer School board.

§ 4   Calendar (approximate dates)

January (previous year)	start Summer School board discussion to find chairpersons and location
March (previous year)	appoint programme committee chairperson appoint local organisation chairperson
June (previous year)	finalise programme committee define specific focus define selection processes for lecturers, for lecture notes, and for participants fix location and date
September (previous year)	define programme define local organisation details and budget plan
December (previous year)	programme is defined up to minor refinements publisher of lecture notes has been found web site draft is available for internal discussion poster and call for participation are prepared
January	publish web site distribute poster and call for participation open applications for participation
April	close applications for participation
May/June	notify applicants about reviewing results open registration of accepted participants
Summer	hold the Summer School

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